

# Advanced Diploma in Bookkeeping and Payroll

November 2024

Thursdays - 6:30pm to 9:30pm

Please note this is a provisional timetable and subject to change:

Month	Day	Content
November	27	Computerised Bookkeeping
December	04	Computerised Bookkeeping
	11	Computerised Bookkeeping
	18	Computerised Bookkeeping
	25	Christmas Break
January 2025	01	Christmas Break
	08	Computerised Bookkeeping
	15	Computerised Bookkeeping
	22	Computerised Bookkeeping
	29	Bookkeeping Exam and Introduction to Payroll
February 2025	05	Computerised Payroll
	12	Computerised Payroll
	19	Computerised Payroll
	26	Computerised Payroll

<b>March 2025</b>	<b>05</b>	Computerised Payroll
	<b>12</b>	Computerised Payroll and Exam

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